

## **Document Description:**

Distributor Support Service (DSS):

## Written By:

Takashi Iwamoto, Solution Engineer, IT, HQ

# Contributed By:

Isao Nakama, IT Manager, IT, HQ

# <u>Version | Last Updated Date:</u> Version 0.3 | Jul 11<sup>th</sup>, 2018

# **Version Control**

<u>Date</u>	Whom	Version   Comment
2018/03/01	Takashi Iwamoto	Version 0.1   First draft
2018/05/18	Takashi Iwamoto	Version 0.2    • [8-Point Sales] has been changed to [Sales Report].  • [Point] has been changed to [Point Type].  • Added details of [Point Type]  • [Commission Type] has been added to search conditions.
2018/07/11	Takashi Iwamoto	Version 0.3   First draft [US\$ conversion] has been added to [Sales Report].

# Table of Contents

Application Name	4
Internet URL	4
Targeted User	4
Compatible Devices	4
Support and Inquiries	4
Outline of DSS	5
Sales Report	6
Items & Descriptions	6
Search Options	7
Search Results Categories	
PDF Report Output	
6A Group Sales (For 6A2 & above only)	
Items & Descriptions	8
Search Options	8
Type of Reports	

## **Application Name**

Distributor Support Service (DSS)



## Internet URL

https://information.enagic.com/mypage/login.php

\*\*\* Log in to DSS will be through DSP (Distributor Support Portal), which provide Online Back Office to E8PA members.

## Targeted User

Enagic distributors



## Compatible Devices

Desktop PC, Laptop PC, Tablet, and other devices which have access to Web page
\*\*\* Displayed image may vary depending on the types of device.







# Support and Inquiries



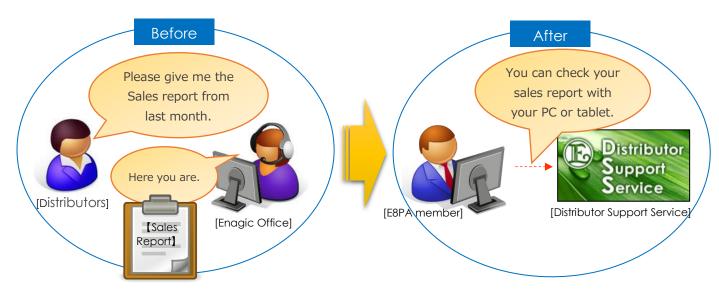
- Please direct your inquiries to <a href="mailto:E8PA@enagic.co.jp">E8PA@enagic.co.jp</a>
- Support will be provided on best-effort basis within the business hours of Japan Standard Time.

## Outline of DSS

DSS (Distributor Support Service) is a Web solution for E8PA cardholders to check their updated [8-Point Sales Report] and [6A Group Sales Report].

Before, Enagic distributors had to ask Enagic branch to issue their sales report, or they had to organize their sales record themselves.

We have created DSS, which enables E8PA members to check their updated [8-Point Sales Report] and [6A Group Sales Report] anytime.



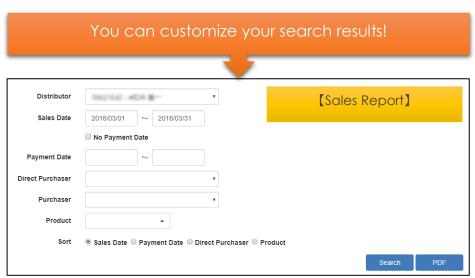


Image: Sales Search Options



Image: 6A Group Sales Search Options

# Sales Report

You can check your Sales Report by inputting search options. Retrieved data can be downloaded in PDF format.

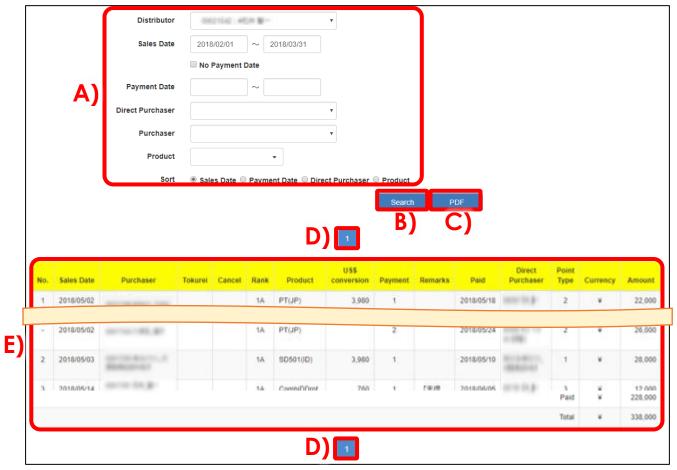


Image: Sales Report Screen

## Items & Descriptions

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
A)	Search Options Area:	Designate Search Options. <u>**Please refer to [Search Options]</u> for details
В)	[Search]Button:	Conduct search according to designated search options.
C)	[PDF]Button:	Report will be created in PDF format based on the retrieved data currently displayed.  **Please refer to [PDF Report Output] for details
D)	Screen Paging:	Click to move to next or previous page.  *** Displays 100 data in one page
E)	Search Result Area:	Displays retrieved data.  **Please refer to [Search Results Categories] for details

## Search Options

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
1	Distributor:	Displays your [Distributor ID]. If you have multiple accounts, you can select from the list of your IDs.  *** Please contact your corresponding Enagic office if your distributor ID is not listed.
2	Sales Date:	Designate [Sales Date]. Displays [month to date] by default.
3	No Payment Date:	Designate [Unpaid] data.
4	Payment Date:	Designate the period of [Commissions payment date].
5	Direct Purchaser:	Designate [Direct Purchaser].
6	Purchaser:	Designate [Purchaser].
7	Product:	Designate [Product].
8	Commission Type:	Designate [Commission Type].
9	Sort:	Designate the order of retrieved data.  *** Customize the way retrieved data is displayed.

The above is applicable to Items & Descriptions A)

### Search Results Categories

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
1	No.:	Displays the number of report in order.
2	Sales Date:	Displays [Sales Date].
3	Purchaser:	Displays [Purchaser].
4	Tokurei:	"▲ mark means registration as [Tokurei].
5	Cancel:	Displays [Cancellation] status.
6	Rank:	Displays [Rank].
7	Product:	Display [Product].
8	US\$ conversion:	Displays [US\$ conversion].
9	Payment:	Displays [Commissions Payment] status. *** [1]: First Payment [2]: Second Payment
10	Method:	Displays [Payment Method] for the product purchased.
11	Remarks:	Displays [Remarks].
12	Paid:	Displays date of [Commissions Paid].
13	Direct Purchaser:	Displays [Direct Purchaser].
14	Point Type:	Displays [Point Type].  • [1~6]: Regular 1 to 6 point.  • [6A]: 6A Educational Allowance.
15	Currency:	Displays [Commissions Currency].
16	Amount:	Displays [Commissions Amount].

The above is applicable to Items & Descriptions E)

#### **PDF Report Output**

Report will be created in PDF format based on the retrieved data currently displayed.

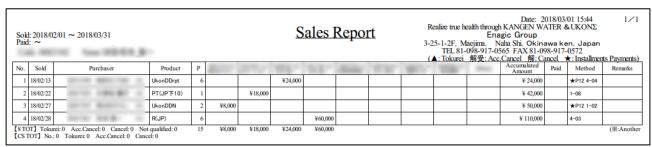


Image: Sales Report Output Screen

# 6A Group Sales (For 6A2 & above only)

You can check your 6A Group Sales Report by designating search options. Retrieved data can be downloaded in PDF format.

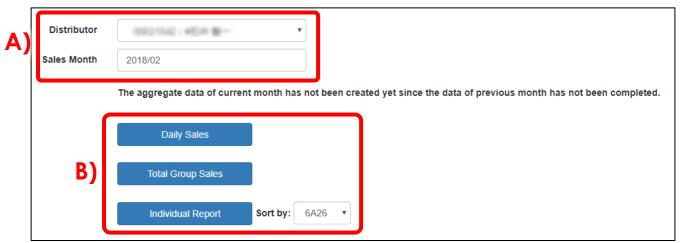


Image: 6A Group Sales Report Screen

## Items & Descriptions

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
A)	Search Options Area:	Designate Search Options.  **Please refer to [Search Options] for details
В)	Report Output Button:	Report will be created in PDF format based on the retrieved data currently displayed.  **Please refer to [Type of Reports] for details

#### Search Options

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
1	Distributor:	Displays your [Distributor ID]. If you have multiple accounts, you can select from the list of your IDs.  *** Please contact your corresponding Enagic office if your distributor ID is not listed.
2	Sales Month:	Designate [Sales Date]. Report for [Last Month] will be displayed by default.

## Type of Reports

<u>#</u>	<u>Items</u>	<u>Descriptions</u>
1	[Daily Sales] Button:	Output Daily Sales data.
2	[Total Group Sales] Button:	Output Total Group Sales data.
3	[Individual Report] Button:	Output Individual Report data.

#### [Daily Sales] Output Image

			Country	/Branch	/Section						ID:	No		Ra	nk			Name		
Country/Branch/Section					Distri	butor														
											123	45		64	.22	Tony	Choppe	r		
2	D			Kang	en-etc	1	arget(0)			U	ωn	7	Target(0)			A	LL	7	Target(0)	Re
	y y	Daily (Sales)	Total	MoM	Difference	Ratio	Achieved	Daily (Sales)	Total	MoM	Difference	Ratio	Achieved	Daily (Sales)	Total	MoM	Difference	Ratio	Achieved	N
1	Wed	0	0	0	0	0%	0%	0	0	0	0	0%	0%	0	0	0	0	0%	0%	
2	Thu	1	1	0	1	0%	0%	0	0	0	0	0%	0%	1	1	0	1	0%	0%	
,	Pri	0	1	0	1	0%	0%	0	0	0	0	0%	0%	0	1	0	1	0%	0%	
	Sat	0	1	0	1	0%	0%	0	0	0	0	0%	0%	0	1	0	1	0%	0%	
5	Sun	0	1	1	0	100%	0%	0	0	0	0	0%	0%	0	1	1	0	100%	0%	
6	Mon	2	3	3	0	100%	0%	0	0	0	0	0%	0%	2	3	3	0	100%	0%	

#### [Total Group Sales] Output Image

Sales Date: 2017/11/01 ~ 2017/11/30 Group: DistributorSupportService.Models			6A T	otal Gro	Print Date: 2017/11/14 18:08 * refers total 8 level sales					
Distributor	Donle	Mana	Acci	umulated Tot	al Current Sa	les	Previous	Difference	D.00	Memo
ID	Rank	Name	Within 8P	Outside	Tokurei	Total	sales	(%)	Difference	(D-Stat)
000	10.00	C # 8	. 5	3	0	8	7	114.3	+1	S
00	15.0	E 2 8	2	0	0	2	6	33.3	-4	S
000	MAG	CAR-	1	0	0	1	5	20.0	-4	S
02:	882	TRUTE	0	0	0	0	0	0.0	±0	D
000	554	1200 PEN W-	1	0	0	1	5	20.0	-4	S
00 00 00 00 00 00 00 00		NIME	0	0	0	0	1	0.0	-1	D
00.	RAZ	-9-5-8-W-F	0	0	0	0	0	0.0	± 0	F
					- 6	0	0	0.0	+0	D

#### [Individual Report] Output Image

A Gr late of iroup	oup of Sales: 2017/11/01 ~ Tony Chopper	2017/11/30					Individual (Duplication Dis	Sales Repor	rt ted	1)		
Date	Buyer	LASTIDUTOF	Product Payment	Unit Price	Results		6A Distributor	6A2 Group		22 Group	6A23 Group	6A24
/06 17	81.67	TAP	0881 PT(JP下15) 振込	¥248,000	1A	愛用者 ()	BORN	AL RY	(8)	les.	Young	163
17	50.68	207208 14	0881 PTOP F 15)	¥248,000	1A	愛用者 0	000 PM	BURN.	12	A.	THE	219
06 17 08	81.61	5/507 JA	振込 0879 PT(JP下5) 振込	¥348,000	1A	0			75	******	-	107
17 109	CONTRACTOR	LEBRA CARRORS	0881 PT(JP下15) 振込	¥248,000	1A	- 0			75	*********	LEBRE CARROR	10
7	24.88	PRINT II	0879 PT(JP下5) 振込	¥348,000	1A	受用者 0	LEARN LABOURS	LEBER CABRON	70	****	LEARN CABRON	20
09 17 10 7	81.61	Street of	1233 Σ(30)Self ★P12 振込	¥198,000	1A	0	Bridge P	Briss P	15	ine.	NOTES BY	100
7 08	81.51	13500 七の内の事業を成	0880 PT(JP下10) 振込	¥298,000	1A	愛用者 0	COMPANIES AND ADDRESS OF	1868	100	Av.	TARRE	1200
08 17 02	5 / 7 M	B ST IA	1211 R(JP) JPカ12 カンケンコーホ	¥198,000	1A	0	BEST P	CONTRACTOR OF THE PARTY OF THE	6	Sea w-	Contra p	100
	324	[合計]	841	¥2,134,000		-						