

# E8PA Guest House

## ”Usage Memorandum”

This “Usage Memorandum” shall be presented for the purpose of using E8PA Guest House mentioned herein and shall be signed by both \_\_\_\_\_ (“GUEST”) and Daiki Enterprise Corporation (“DAIKI”).

E8PA Guest House : “Hollywood Riviera”

Guest House Address : 5603 Via Del Collado, Torrance, CA 90505

Dates : Month (     )/Day (     )/Year (     )

Person in Charge : \_\_\_\_\_

E8PA Membership Number:  Member (ID \_\_\_\_\_) /  Non-Member

Usage Purpose :  Overnight Stay (1 night w/ \_\_ bed room/s) /  Business Meeting

Business Meeting Hours :  10:00 - 15:00 /  17:00 - 22:00

Attendees: \_\_\_\_\_

Security Deposit (Refundable) : \$300.00 (Payable to Daiki Enterprise Corporation)

Usage Conditions: Refer to below

“GUEST” shall agree and follow strictly the following usage guidelines.

- You cannot use the facility for any other purposes, besides mentioning herein.
- Because of the location of the facility, you are asked to avoid disturbing our neighbors, caused by any parking issues and noise problems during your usage.
- In case, any complains caused by your stay are brought to us, DAIKI will exercise any available rights to refuse your future stay at this facility.
- You will have responsibility to restore or repay for any damages of this facility caused by your stay.
- During your stay, if anyone in your party encounters any sickness and/or injury, you will have responsibility to handle the situation. DAIKI will not have such responsibility.
- During your stay, if you serve foods and/or alcoholic beverages, any occasions such as a traffic accident and food poisoning shall be handled under your responsibility.
- You will be asked to pay the cleaning and maintenance fees which are mentioned in “Usage Regulations.”
- After the event, you are asked to take responsibility to cleanup fire, lock the facility, turn off A/C, and set up an alarm. Also, the key and alarm tag, as well as a garage opener shall be returned and dropped in the designated Security Box before you leave the facility.

I read and agree with this “Usage Memorandum.”

X \_\_\_\_\_  
(Name)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

X \_\_\_\_\_  
Daiki Enterprise Corporation

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

4115 Spencer Street, Torrance, CA 90503